# Broad Based Technology 9

Mr. D. Trevors

The Broad Based Technology course is designed to give you a good introduction to the systems, programs and technology that you will be encountering over the course of your educational career.

We will be looking at the following things this Semester:

 **Microsoft Office:**

 **PowerPoint**

 **Word**

 **Publisher**

 **3D Home Design**

 **Animation**

 **JMH Maker Space**

There are several assignments of varying length in this course. Proofread and edit all of your work!

All written assignments are to be submitted as Word documents (unless otherwise specified by the particular assignment). Your NAME should appear on any work submitted for a mark.

**A Note on Due Dates:** Students are expected to respect the due date associated with each assignment. When extenuating circumstances are present (family emergency, etc.), **it is up to you** to make arrangements for an Extension on that particular assignment.

Overdue assignments will have 10% a day deducted from the total mark.

I can be contacted in Person, or by email: doug.trevors@nbed.nb.ca

Teacher Page: <http://jmh.nbed.nb.ca/teacher/mr-trevors>