



Net Pay:

the money paid
to an employee
after
deductions
have been made

"Take-home Pay"

C

Canada Pension Plan (CPP) 4.95%



Important notice

[Changes to the rules for deducting Canada Pension Plan \(CPP\) contributions.](#)

You have to deduct CPP contributions from an employee's remuneration if that employee:

- is 18 years or older, but **younger** than 70;
- is in pensionable employment during the year;
- is **not** considered to be disabled under the CPP or QPP; **and**
- does **not** receive a CPP or QPP retirement pension.

P

2. What benefits does the Canada Pension Plan provide?

The Canada Pension Plan is a contributory, earnings-related social insurance program. It ensures a measure of protection to a contributor and his or her family against the loss of income due to retirement, disability and death.

There are three kinds of Canada Pension Plan benefits:

- **disability benefits** (which include benefits for disabled contributors and benefits for their dependent children);
- **retirement pension;** and
- **survivor benefits** (which include the death benefit, the survivor's pension and the children's benefit).

P

The Canada Pension Plan operates throughout Canada, although the province of Quebec has its own similar program, the Quebec Pension Plan. The Canada Pension Plan and the Quebec Pension Plan work together to ensure that all contributors are protected.

4.95%

There is a "basic yearly exemption" from CPP payments.

C

\$3500

P

P

1. You must calculate the basic pay-period exemption that applies.
(\$3500 / # of pay periods)
2. Subtract the exemption from the gross pay.
3. Multiply by 4.95%
(0.0495)



You need to calculate the Canada Pension Plan deduction for Amanda, whose pay statement is shown here. In 2011, the CPP contribution rate was 4.95% of any gross earnings above \$3500.00.

Employee Name: Amanda		
Company:	Pay Begin Date: 03/08/2011	Net Pay:
	Pay End Date: 03/15/2011	Cheque Date:

1. You must calculate the basic pay-period exemption that applies.
 (\$3500 / # of pay periods)
 2. Subtract the exemption from the gross pay.
 3. Multiply by 4.95%

General			Taxes Data			
Employee ID:		Job Title:		Description	Federal	
Address: 123 Main St. Dartmouth, NS		Pay Rate: \$500.00/wk Annual: \$26 000.00		Claim Code	1	
Hours and Earnings			Before-Tax Deductions		Taxes	
Current			Description	Amt.	Description	
Description	Rate	Gross Earnings	Union Dues		Federal	
Regular	\$500.00/wk	\$500.00	Pension		Provincial	
			Total		CPP	?
					EI	
					Total	

1. $\frac{\$3500}{52} = \67.31

2. $\$500.00 - \$67.31 = \$432.69$

3. $\$432.69 \times 0.0495 = \21.42



EI

1.88%

What is the Employment Insurance (EI) system?

Employment Insurance is a social program that contributes to the security of all Canadians by providing assistance to workers who lose their jobs and helping unemployed people across the country to get back to work.

Employment Insurance (EI)

You have to deduct EI premiums from your employees insurable earnings on **each dollar** up to the [yearly maximum](#). As an employer, you must also contribute 1.4 times the EI premium withheld for each employee.

Insurable employment includes most employment in Canada under a contract of service (employer-employee relationship).

There is **no age limit** for deducting EI premiums.



Calculate the Employment Insurance premium that will be deducted from Amanda's weekly pay. In 2011, the EI premium rate is 1.78% of the gross earnings.

Employee Name: Amanda					
Company:		Pay Begin Date: 03/08/2011		Net Pay:	
		Pay End Date: 03/15/2011		Cheque Date:	
General			Taxes Data		
Employee ID:		Job Title:		Description	Federal
Address: 123 Main St. Dartmouth, NS		Pay Rate: \$500.00/wk Annual: \$26 000.00		Claim Code	1
Hours and Earnings			Before-Tax Deductions		Taxes
		Current		Description	
Description	Rate	Gross Earnings			
Regular	\$500.00/wk	\$500.00		Federal	
				Provincial	
				CPP	
				EI	?
				Total	

$$\$500 \times 0.0178$$

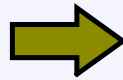
$$\$8.90$$



Before-Tax Deductions	
Description	Amt.
Union Dues	\$14.10
Pension	\$20.50
Total	\$34.60

BENEFITS

a range of programs that benefit employees; these vary from employer to employer



These amounts are subtracted from the gross earnings before taxes are calculated.

Examples:

- Union Dues
- Pension
- Canada Savings Bonds
- Medical / Dental plans

Employee Name:				
Company:	Pay Begin Date: 08/17/2011	Net Pay: \$413.88		
	Pay End Date: 08/23/2011	Cheque Date: 08/23/2011		
General			Taxes Data	
Employee ID:		Job Title:		Description
Address: PEI		Pay Rate: \$500.00/wk		Federal
		Annual: \$26 000.00		Claim Code 1
Hours and Earnings			Before-Tax Deductions	
Current			Description	Amt.
Description	Rate	Gross Earnings	Union Dues	\$1.38
Regular	\$500.00/wk	\$500.00	Pension	\$43.00
			Total	44.38
Taxes				
			Description	Amount
			Federal	
			Provincial	
			CPP	
			EI	
			Total	
Paycheque Summary				
Gross Earnings	Taxable Gross	Total Taxes, CPP, and EI	Total Deductions	Net Pay
\$500.00				

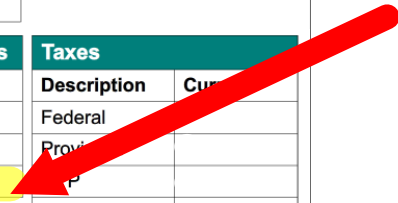


Before - Tax Deductions

The amount we subtract off the gross earnings.

$$\mathbf{\$1.38 + \$43.00 = \$44.38}$$

Employee Name:				
Company:	Pay Begin Date: 08/17/2011	Net Pay: \$413.88		
	Pay End Date: 08/23/2011	Cheque Date: 08/23/2011		
General			Taxes Data	
Employee ID:		Job Title:		
Address: PEI		Pay Rate: \$500.00/wk		Description
		Annual: \$26 000.00		Federal
			Claim Code	1
Hours and Earnings			Before-Tax Deductions	
Current			Description	Amt.
Description	Rate	Gross Earnings	Union Dues	\$1.38
Regular	\$500.00/wk	\$500.00	Pension	\$43.00
			Total	
Paycheque Summary				
Gross Earnings	Taxable Gross	Total Taxes, CPP, and EI	Total Deductions	Net Pay
\$500.00				



Calculate the "taxable gross" pay.

Gross Pay - Before Tax Deductions

Employee Name:		
Company:	Pay Begin Date: 08/17/2011	Net Pay: \$413.88
	Pay End Date: 08/23/2011	Cheque Date: 08/23/2011

General	
Employee ID:	Job Title:
Address: PEI	Pay Rate: \$500.00/wk Annual: \$26 000.00

Taxes Data	
Description	Federal
Claim Code	1

Hours and Earnings		
	Current	
Description	Rate	Gross Earnings
Regular	\$500.00/wk	\$500.00

Before-Tax Deductions	
Description	Amt.
Union Dues	\$1.38
Pension	\$43.00
Total	\$44.38

Taxes	
Description	Current
Federal	29.45
Provincial	22.65
CPP	
EI	
Total	

Paycheque Summary				
Gross Earnings	Taxable Gross	Total Taxes, CPP, and EI	Total Deductions	Net Pay
\$500.00				

Taxable Gross
The amount used to calculate tax.

$$\mathbf{\$500.00 - \$44.38 = \$451.62}$$